



EXPLAIN EVERYTHING: TOOLBAR

Learn how to access and use Explain Everything features from the toolbar



Toolbar

Explain Everything offers key features and tools for lesson preparation and delivery, straight from the toolbar:

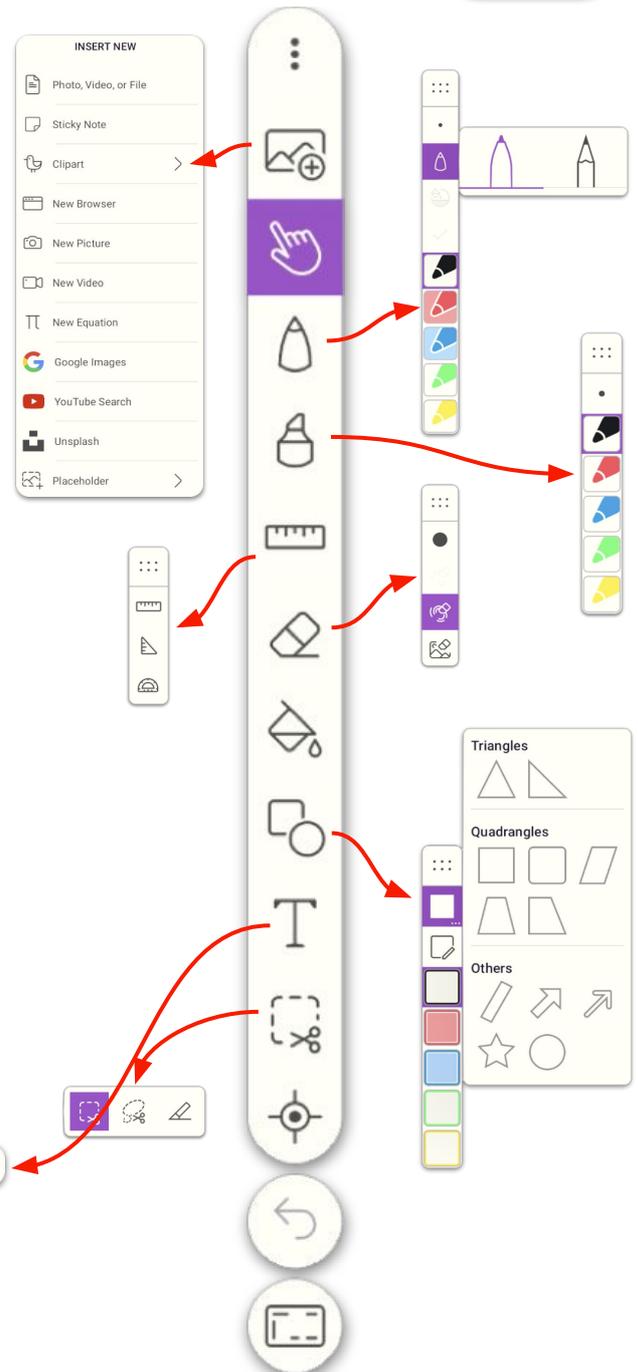
-  use the **Hand** to select and move objects on the infinite whiteboard area, or to **pinch** and **zoom** with two finger. Press a second time to activate **multi-selection**.
-  Select the **Draw** or **Highlighter** tools to start **annotating**.
-  Select **Math tools** to access the **Ruler** and **Protractor**.
-  Select **Eraser** to access different **eraser options** and **types**:

 Erase Active Drawing

 Erase All Drawings

 Erase With Pictures
-  Select the **Bucket Fill** tool **add color** to shapes and objects, or to change the **canvas color**.
-  Select **Shapes** to drag/create different geometrical **shapes** on the canvas.
-  Select **Text** to create and edit text boxes on the canvas. The contextual menu provides familiar options like **font selection** and **size** etc.


-  Use **Cutout** to **cut out** parts of objects on the canvas. Select again, to switch between different **cutout modes**.
-  Use the **Add Media** button to insert **files, photos, sticky notes** etc. into the **canvas**.





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Use the **Laser Pointer** to visually **highlight** your touch point on the canvas. Click the tool again, to select between different **pointer icons**.



Select the **Undo** button to **undo latest actions**. You can use the **Redo** button to go back.



Select **Workspace Layout** to switch between different **layouts** and **toolsets**, including the **Split** mode, which allows two users to work with independent toolbars. You can even create your own **custom toolset**.



Select the **Kebab menu** to **Create, Open, Save** or **Export** projects, access key **Settings** or reach the **Help Center**.



Use the **Home** button to return to the start screen, where you can also access Explain Everything's ready-made **templates**.



Use the **Add Page** button to **add more pages** to your project, or the **Toggle Page Sorter** button to **sort** your pages, customize **background color** or add **patterns**.



The **Zoom** tool has 3 different states/modes: Select it to enable **zooming in** and **out** with two fingers (same as with the Hand tool).



Select it again to **Fit** all content on the **Canvas** into frame.



Select a third time to **Reset** the Zoom rate to the default 100%.

