

How to Access Delivered Lessons in ClassFlow

ClassFlow automatically saves every lesson you deliver for future reference, regardless of whether it was delivered via Open Class or a rostered class.

To access delivered lessons, begin on the **Classes** page. If retrieving a lesson delivered to a rostered class, expand the **Class Menu** and select **Delivered Lessons**.

Choose from any of your delivered lessons in the middle panel to reveal more options.

You may choose to **Delete**, view the **Dates Delivered**, or **Re-deliver**. Re-deliver is helpful if your lesson was interrupted or you simply want to pick up where you left off.

The screenshot shows the ClassFlow interface. At the top, the 'CLASFLOW' logo is on the left, and user icons are on the right. The navigation bar includes 'Home', 'Classes' (highlighted), 'Resources', and 'Marketplace'. On the left sidebar, 'My Feed' is at the top, followed by a dropdown menu for 'Science Class' (highlighted), which includes 'Roster' and 'Delivered Lessons' (highlighted). The main content area is titled 'Science Class' and 'Delivered Lessons'. It lists several lessons: 'Cloud Formation' (09/20/2018 4:12:25 PM), 'Mount Everest' (09/12/2018 4:09:09 PM), 'Earth's Biomes' (04/13/2018 12:22:37 PM), 'Body Systems and their Functions' (04/05/2018 10:22:36 AM), and 'Parts of a Cell - Review'. The 'Cloud Formation' lesson is selected, and a detailed view is shown on the right. This view includes a 'Re-deliver' button, 'Dates Delivered', and tabs for 'Cards', 'Description', and 'Lesson Notes'.

You may also view delivered lessons in the Class Feed and My Feed areas of the **Classes** page. Lessons delivered via Open Class will only display in the **My Feed** section.

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