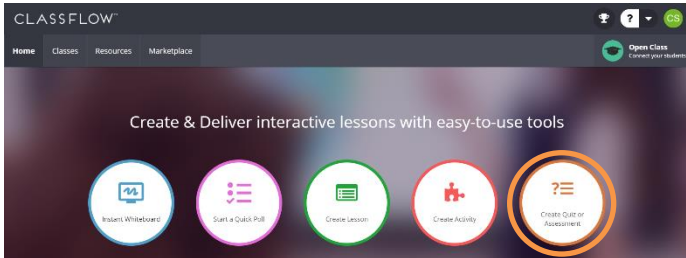


How to Create an Assessment in ClassFlow

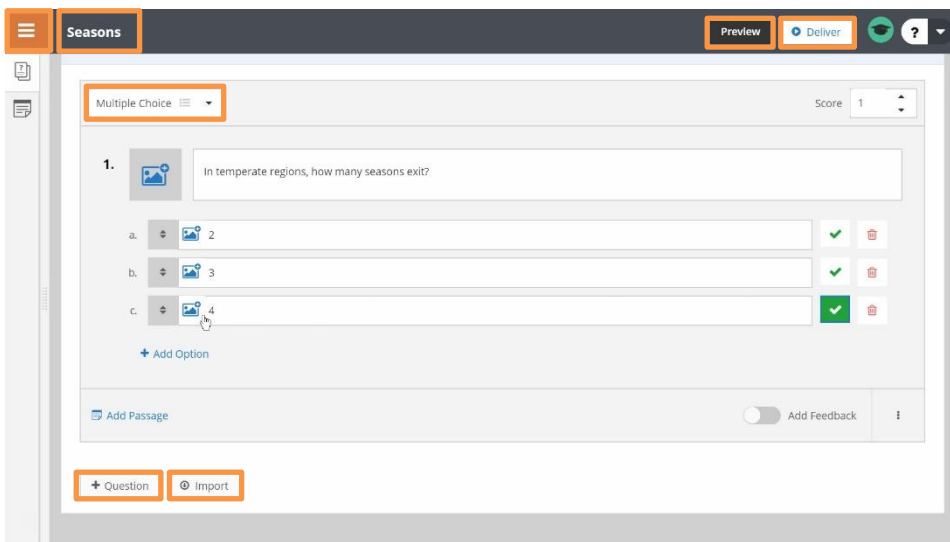
ClassFlow assessments are completely customizable and an ideal way to gather both formative and summative data.



To create an assessment from the ClassFlow homepage, select the **Create Quiz or Assessment** button.

To create an assessment from the **Resources** tab, select **+New**, then **Assessment**.

Assessment Builder opens. It's good practice to name your assessment before building questions.



The question type defaults to **Multiple Choice**, but you may select from 12 question types by expanding the dropdown menu.

The data you need to input depends on which question type you choose. Be sure to select or indicate the correct answers for objective questions. You may also add images and passages of text.

Use the **+Question** button to add new questions. Use the **Import** button to import items from other ClassFlow resources containing assessment questions.

Customize assessment details such as duration, navigation, retries, and feedback, by clicking the **ClassFlow Menu** button in the top left and selecting **Delivery Settings**.

Use the **Preview** button to review your assessment, or **Deliver** it by sending to connected students directly from Assessment Builder.

Your assessment automatically saves. To exit, click the **ClassFlow Menu** button, then **Exit Builder**.

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