

How to Create a Rostered Class in ClassFlow

Within a rostered ClassFlow class, you may create and manage rosters, groups, assignments, assessments, lessons, and polls, and take full advantage of the Class Feed feature.

To create a new class, start on the **Classes** tab. Click the blue **New** button, then **Add a Class**. A title for the class is required, and you may also choose to assign a subject and grade level.

Select between two class types. Scroll down to view the features of each. With a Student Generated class, your students will use their own ClassFlow accounts to enroll. With a Teacher Generated class, you will manually create your roster. You may not change the class type later.

Once you select the class type that best fits your and your students' needs, click **Choose and Create**.

The Class name appears on the left. If you've chosen Student Generated, your five-digit class code appears. If students are creating new ClassFlow accounts, they can input this class code upon registration. Students with existing accounts will log in, then enter this class code. Select Join Class to connect to a class session one time or select **Enroll** to permanently enroll on a teacher's class roster.

If you've chosen a Teacher Generated class, you'll be taken to the **Add Students** button. Input your roster and be sure to **Save**.

For more options, click the gear next to the class name.

ClassFlow automatically saves all delivered lessons, polls, assignments, and assessments for easy access. To access these, click the **arrow** next to a class name to expand the menu.

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